SECTION (i) - AMENDMENT LOG

Old Revision	New Revision	Page Affected	Effective Date	Changes	Revised By	Approved By
Nil	Issue 1 Rev. 0	All	1/12/03	New procedure	Ong	Arivalagan
0	1	4 & 5	1/10/07	Add in Clause 6.2 External Pest Control & 6.3 Bird Netting	Ong	Arivalagan
1	2	2 & 3	1/4/2013	Addition of EMS 14001 procedure	Punitha	Arivalagan
2	3	3	21/1/2014	Add clause 6.4 (JMS audit findings)	Yau	Arivalagan
3	4	All	1/5/2015	Change to new logo	Syamsida	Arivalagan
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YTY 0931 - PEST CONTROL PROCEDURE

1.0 OBJECTIVE

The purpose of this procedure is to describe the procedures to be followed to maintain the Pest Control Program in YTY Industry (Manjung) Sdn. Bhd.

This is also to ensure the waste from the usage of pesticides is properly handled as Scheduled Waste.

2.0 SCOPE

This procedure applies to all areas at YTY Industry (Manjung) Sdn. Bhd.

3.0 REFERENCE

House Keeping Procedure – YTY 0909

4.0 DEFINITION

EQA	- Environmental Quality Act 1974
Scheduled waste	- any waste falling within the categories of waste listed in the First Schedule of the Environmental Quality (Scheduled Wastes) Regulations 2005.
SW 425	- Wastes from the production, formulation, trade or use of pesticides, herbicides or biocides

5.0 RESPONSIBILITY

House Keeping Supervisor

6.0 PROCEDURE

6.1 Internal Pest Control

6.1.1 The usage of insecticides or the alike must be effective and controlled to the minimum. The user is also responsible to ensure that any pesticides waste must be handled as Scheduled Waste SW 425.

6.1.2 Insecticide Spraying

The spraying of insecticide will be done every two weeks. The insecticide will be sprayed only around the outside perimeters of all the buildings in the factory. No spraying of insecticide is allowed inside the buildings.

6.1.3 Insect Screen

The insect screen around al the building will be checked for any damage or torn netting every two weeks. Damaged or torn netting will be replaced with new screen immediately.

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6.1.4 The Pest Control Schedule form must be filled up each time the inspection of insect netting and spraying of insecticide is carried out.

6.2 External Pest Control

6.2.1 External Pest Control Contractor will be responsible for providing a control outlining the insect and rodent Pest Control Program for YTY Industry (Manjung) Sdn Bhd.

6.2.2 House Keeping Supervisor will be responsible for retaining a copy of the contract in the Pest Control file.

6.2.3 External Pest Control Contractor will be responsible for the service to the YTY facility in accordance with the current contract on file. The vendor is also responsible to ensure that any pesticides waste must be handled as Scheduled Waste SW 425.

6.2.4 The usage of any rodenticides; insecticides or the alike must be effective and controlled to the minimum.

6.2.5 The External Pest Control Contractor will be responsible for providing a pest management service report each time they service the YTY facility.

6.2.6 House Keeping Supervisor will keep the service report in the Pest Control File. Any deviations from the Routine Pest Control Program will be highlighted to the Pest Control contractor for corrective actions.

6.3 Bird Netting

Bird netting have been installed to prevent birds from roosting around the main production, packing and store building. The netting will be replaced when any damage or torn netting is noted.

6.4 Corrective actions will be taken in the event that control levels exceed the alert level and will be documented

7.0 RECORDS

YTY 0909/05 – House Keeping Schedule (Warehouse Area-PF Gloves)
YTY 0909/06 – House Keeping Schedule (QC/QA Inspection Area-PF Glove)
YTY 0909/07 – House Keeping Schedule (Packing Area)
YTY 0909/09 – House Keeping Schedule (Pest Control Schedule)
YTY 0909/10 – House Keeping Schedule (P.I Inspection & Dipping Area-PF Glove)
YTY 0909/11–House Keeping Schedule (Tumbling/P.I Inspection & Dipping Area-PF Glove)

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