YTY GROUP

DAILY INDIVIDUAL PACKING RECORD

Doc. No.: YGD 1502/03
Rev.:0
Effective Date:01/04/2017

Customer				Date :
Brand				Line Inspector /Leader
Item Type				
Batch No. / Lot No.				Weighing Operator
Order No. / PO No.				
Size				
Order Quantity				
Conveyor No.				

Hours											Total	Sign
Name	P/C No.	Cartons Packed										
Total Cartons												
Carton Handler Sign												

Checked By : Packing Clerk		Date:	
Verified By: Packing Supervisor		Date:	

Remarks: _____

_____

YTY GROUP

CARTON AND BOXES STAMPING RECORD

Doc.No.: QC III 150201/01
Rev.: 0
Effective Date: 05/04/2017

Date : _____

Customer : _____

PO No. : _____ Plant : _____

☐ Shipment ☐ Replacement

Size	Order Qty.(Pcs)		Lot Number
	Carton	Boxes	
Total			

Remarks : _____

_____

Quantity	Date	Size					Total
Carton							
Total							
Quantity	Date	Size					Total
Boxes							
Total							

Stamping Proof:

Lot No.:

_____

_____

_____

_____

_____

_____

Manufacturing Date: _____

Expiry Date: _____

Checked by : _____ Date : _____

Stamping Leader

Verified by : _____ Date : _____

Supervisor and above

YTY GROUP

ALLOCATION OF CARTON NUMBER RECORD

Doc. No.: YGD 1502/01
Rev.:0
Effective Date: 01/04/2017

Plant : _____

Packing Date : _____ Customer / Brand : _____ Size : _____

Line No. : _____ PO No. / Order No. : _____ Lot No. : _____

Packers	Pass No.	Carton No. Allocation						Confirmed By	Verified By
Carton No.									

Remarks : _____

_____

YTY GROUP

DAILY TEMPERATURE MONITORING RECORD

Doc. No.: YGD 1502/05
Rev.: 02
Effective Date: 01/01/2022

Date : .....

Time	08:00	13:00	18:00	Ave temp.
Temperature	°C	°C	°C	°C
LOC 1				
LOC 2				
LOC 3				
Average Room (Temperature) :				

Time	08:00	13:00	18:00	Ave.
Humidity	%	%	%	%
LOC 1				
LOC 2				
LOC 3				
Average Room (Humidity) :				

Prepared By : _____
(ID No.)

Verified By : _____
(Packing Leader / Supervisor)

Notes:
Temperature Range: 14 - 28 °C
Humidity Range: 50% - 90%

YTY GROUP

DAILY TEMPERATURE MONITORING RECORD

Doc. No.: YGD 1502/05
Rev.: 02
Effective Date: 01/01/2022

Date : .....

Time	08:00	13:00	18:00	Ave temp.
Temperature	°C	°C	°C	°C
LOC 1				
LOC 2				
LOC 3				
Average Room (Temperature) :				

Time	08:00	13:00	18:00	Ave.
Humidity	%	%	%	%
LOC 1				
LOC 2				
LOC 3				
Average Room (Humidity) :				

Prepared By : _____
(ID No.)

Verified By : _____
(Packing Leader / Supervisor)

Notes:
Temperature Range: 14 - 28 °C
Humidity Range: 50% - 90%

YTY GROUP

DAILY TEMPERATURE MONITORING RECORD

Doc. No.: YGD 1502/05
Rev.: 02
Effective Date: 01/01/2022

Date : .....

Time	08:00	13:00	18:00	Ave temp.
Temperature	°C	°C	°C	°C
LOC 1				
LOC 2				
LOC 3				
Average Room (Temperature) :				

Time	08:00	13:00	18:00	Ave.
Humidity	%	%	%	%
LOC 1				
LOC 2				
LOC 3				
Average Room (Humidity) :				

Prepared By : _____
(ID No.)

Verified By : _____
(Packing Leader / Supervisor)

Notes:
Temperature Range: 14 - 28 °C
Humidity Range: 50% - 90%

YTY GROUP

COUNTING OF GLOVES & SURVEILLANCE RECORD

Doc. No.: YGD 1502/02
Rev.: 0
Effective Date: 01/04/2017

Packing Date: _____

Time	Packers Name	P/C No.	Line	Pieces Count after Weighing	Customer Name	Order No.	Size	Pieces Counted after Packing	Glove Stacking Accept (√) / Not Accept (x)	Checked By	Verified By

Remarks : _____

_____

YTY GROUP

PACKING - LINE CLEARANCE RECORD

Doc No. : YGD 1508/01
Rev. : 0
Effective Date :01/04/2017

PLANT : _____

Date	Time	Line	Checked and Removed from Line						Order to be Packed			Done By	Authorized By	Remarks
			Glove	Dispenser	Carton	Batch Card	Reject/ 2nd Grade	Others	Brand	Lot No.	Size			

Verified By : _____
Packing Supervisor

Date : _____

YTY GROUP

STAMPING - LINE CLEARANCE RECORD

Doc. No : QC II 150201/02
Rev. 0
Effective Date 01/04/2017

Date : _____

Time	Line	Cleared/Removed from Line						To						Done By	Authorized By	Remarks
		Lot No.	Size	Brand	S	D	C	Lot No.	Size	Brand	S	D	C			

Legend		
	S	Sticker
	D	Dispenser
	C	Carton

Verified By : _____
Supervisor

Date: _____